



**EMBASSY SUITES
HOTEL®**



DATE AVAILABILITY/SUITE RATE

Currently we show availability on the following dates:

<u>DAY</u>	<u>DATE</u>	<u>BLOCK</u>
Thursday	October 26, 2006	50
Friday	October 27, 2006	50
Saturday	October 28, 2006	50

We are pleased to offer room rate of \$149.00 for single/double occupancy; \$159 for triple; \$169 for quads. Currently accommodations tax in Charleston is 12.5%.

Please note that the above suite rate includes a complimentary full breakfast, Manager's Reception, airport shuttle, fitness center, business center, and parking!

FUNCTION SPACE

Our facility can adequately accommodate your function space requirements

Day	Start Time	End Time	Function	Setup	Agr	Room Rental
Wed	TBD	TBD	Pre-Conference Meeting	TBD	30	\$200.00++
Thurs	9:00 am	2:00 pm	Meeting	TBD	TBD	\$200.00++
Thurs	2:00 pm	4:00 pm	Vendor Set Up	Table Tops		
Thurs	3:00 pm	6:00 pm	Registration/Check In	Registration	300	
Thurs	4:00 pm	6:00 pm	Dinner	Rounds of 10	300	Complimentary
Thurs	7:00 pm	9:00 pm	Book Signing	Foyer		
Fri	8:00 am	3:30 pm	(6) Breakouts	Theater	50	\$200.00++ each
Fri	12:00 pm	1:00 pm	Lunch		300	Complimentary
Sat	8:00 am	3:30 pm	(6) Breakouts	Theater	50	\$200.00++ each
Sat	12:00 pm	1:00 pm	Lunch		300	Complimentary

The above room rental has been reduced taking into consideration that the group picks up the sleeping rooms mentioned above. It is also based on a dinner for Thursday evening at a minimum of \$7800.00 ++ in food and beverage revenue (excluding service charge and sales tax) and lunch on Friday and Saturday at a minimum of \$5,000++ in food revenue (excluding service charge and sales tax).

++Indicates a 21% service charge (subject to change), 6.5% tax on service charge (subject to change) and 8.5% tax (subject to change) will be applied to all food and beverage fees and a 21% service charge (subject to change) and 6.5% tax (subject to change) will be applied to all rental fees.